

# GENERAL ASSEMBLY

## MINUTES

5<sup>th</sup> MEETING OF 2018-2019



OCTOBER 24, 2018 AT 6:00 PM

ULSU Council Chambers

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THE UNIVERSITY OF LETHBRIDGE **STUDENTS' UNION** - 4401 UNIVERSITY DR - RM SU180 - LETHBRIDGE AB, T1K 3M4  
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### GENERAL ASSEMBLY MEMBERS - 19 VOTING MEMBERS (QUORUM IS 11 VOTING MEMBERS)

**MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** - PRESIDENT, **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** - VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **JORDAN MILES** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**ATTENDANCE:** **MICHAEL KAWCHUK** – CHAIR, **LAURA BRYAN** – PRESIDENT (PHONE), **DAAN SMIT** – VP OPERATIONS & FINANCE, **JESSICA JONES** – VP STUDENT AFFAIRS, **IMOGEN POHL** - VP ACADEMIC, **VICTORIA SCHINDLER** – VP EXTERNAL, **JONATHAN DAVIDSON** - A & S REP, **CONNOR MORAND** - A & S REP, **ETHAN PULLAN** - A & S REP, **BENJAMIN BELAND** - A & S REP, **BAILEY HARRAY** – A & S REP, **SHELBY QUINN-OST** – EDUCATION REP **JOY ANUGOM OLUCHI** – INTERNATIONAL REP, **JONATHAN DIAZ** - RESIDENCE REP, **KIERIAN TURNER** – FINE ARTS REP, **JACQUELINE ROTH** – HEALTH SCIENCES REP, **HOLLY KLETKE** – 1<sup>ST</sup> YEAR REP, **CHERI POKARNEY** – GM, **SUSAN CURTIS** – EA (RECORDER).

**ABSENT:** **JORDAN MILES** - A & S REP, **GARETH JONES** – CALGARY CAMPUS REP, **MAYA MANY GREY HORSES** - FNMI REP.

**GUESTS:** **RILEY MILLER** – ZOO MANAGER

## 1. ADOPTION OF THE AGENDA

### 1.1 ADOPTION OF THE AGENDA

MOTION [21897GA]

MSC: J. Davidson/K. Turner

BIMT the General Assembly adopt the agenda of October 24, 2018.

Carried

## 2. APPROVAL OF MINUTES

### 2.1 APPROVAL OF MINUTES

MOTION [21898GA]

MSC: V. Schindler/D. Smit

BIMT the General Assembly approve the minutes from October 1, 2018.

Carried

**3. CHAIR REMARKS**

Mike introduced Bill Chapman (former GA member & Chair) and then Bill addressed the GA.

**4. PRESENTATIONS TO COUNCIL**

None at this time.

**5. REPORTS**

Please read each report as posted on the ULSU website. Reports are due by the 5<sup>th</sup> of each month.

**5.1 PRESIDENT – Laura**

- Attended Convocation.
- Attended an Open House.
- Senate, BoG, GFC.
- Advisory committee meeting.
- LRC meeting.

**5.2 A. VP OPERATIONS & FINANCE – Daan**

- Attended a Budget Advisory Committee meeting (University committee).
- Attended a Food for Thought meeting with faculty members to find better ways to feed the students. They brought up some good points about students coming to the ULSU for a food hamper.
- We had a ZLC (Zoo Liaison Committee) meeting. Sales are way up in the Zoo so far.
- Attended a BoG meeting.
- Attended the Let there be Light night.
- Our new website is almost done.
- Did a financial seminar.
- Chillin' 4 Charity was great.

**B. FINANCIAL UPDATE (Insert 6.2) – Daan**

Daan reviewed the financials.

**5.3 VP STUDENT AFFAIRS – Jessica**

- Feed or Famine is underway.
- Participated Chillin' 4 Charity
- Getting ready for the Halloween night.
- New City Cabaret should be fun.

**5.4 VP ACADEMIC – Imogen**

- There are some good things in A&S happening.
- Put in the TEDx license.
- Participated in Chillin' 4 Charity.
- Worked on the Mental Health Week report.

**5.5 VP EXTERNAL – Victoria**

- The EC got to tour the destination project.
- Attended a Regional Mental Health committee meeting.
- Attended a Youth Advisory Council meeting.
- Will be doing training on GoTV.

**5.6 GENERAL ASSEMBLY ANNOUNCEMENTS**

- Shelby wants to do an initiative to clean up the storage room and GA room.

**6. ITEMS FOR INFORMATION**

**6.1 GA SOCIAL MEDIA CAMPAIGN – Jon Davidson**

I would like Garrett to take photos of us in a relaxing position around campus. We can then post the photos and things we want to say on social media. This will make it so we look more approachable to students. ORS has a great looking platform, on Instagram.

**7. ITEMS FOR ACTION: CLUBS, GROUPS, AND INDIVIDUALS**

**7.1 CLUB RATIFICATIONS – Jessica**

MOTION [21899GA]

MSC: J. Jones/J. Diaz

BIMT the General Assembly ratify the following clubs for the 2018-2019 academic year:

1. ULeth Photography Club
2. Global Drums
3. Operation Smile Club
4. Social Work Student Association
5. Lethbridge Students for Life
6. Circle K International
7. The Unscripted Theatre society
8. Young Artists Collective
9. Freedom Writers Poetry Club
10. University of Lethbridge Wind Orchestra
11. University of Lethbridge Club
12. FNMI Student Association

Carried

**8. ITEMS FOR ACTION: ULSU BUSINESS**

**8.1 RATIFICATION OF BY-ELECTION RESULTS – Cheri**

MOTION [21900GA]

MSC: J. Davidson/J. Jones

BIMT the General Assembly ratify the September 2018 ULSU By-election results as follows:

- **Holly Kletke** – 1<sup>st</sup> Year Student Rep
- **Jacqueline Roth** – Health Sciences Rep
- **Kierian Turner** – Fine Arts Rep

Carried

**8.2 RESIGNATION OF LEILA METHOT – MANAGEMENT REP – Laura**

Leila sent Laura a formal letter of resignation, she is unable to be Rep because of her other time commitments.

MOTION [21901GA]

MSC: L. Bryan/J. Jones

BIMT the General Assembly accept the resignation of Leila Methot as ULSU Management Representative.

Carried

### 8.3 **BUTTON MAKER** (Insert 8.3) – *Victoria*

This started with GoTV when I wanted to get stickers but the University doesn't like those so the next best thing was a button maker which can be used for years to come. This is the best option suggested for our use.

Notes: This button maker is being proposed to fill in the gaps of much-needed supplies at the ULSU. Buttons are a great way to advertise on campus and in the community – people wear them on their backpacks, bags, jackets etc. This button maker will be able to be used by the ULSU staff, executive council, and the general assembly. Into the future, it is my hope that we may be able to offer it up for clubs to use through a “bring your own supplies” model. One of the biggest draws to having an in-house button maker will be the cost savings in the future. Right now, on StickerMule, 3,000, 2 ¼” buttons would cost a minimum of \$1,009. Eventually, the use of this machine will pay for itself. This initial investment of the button machine and supplies will yield 1500 buttons alone.

The reason this specific button maker is being proposed is that this is what was recommended to me by the people at the only button maker distributor in Canada. They noted that a single size machine is easy to use, and 2 ¼” buttons are the most popular amongst general audiences, but primarily post-secondary institutions and student associations.

MOTION [21902GA]

MSC: V. Schindler/I. Pohl

BIMT the General Assembly approve the maximum expenditure of \$869.95 for the purchase of a 2 ¼” button maker and supplies for 1000 buttons. All monies to come from Office Supplies budget line.

Carried

### 8.4 **GET OUT THE VOTE CAMPAIGN** (Insert 8.4) – *Victoria*

Notes: Through the Council of Alberta Students, the ULSU will be participating in, and running, a Get out the Vote campaign on the University of Lethbridge campus. Get out the Vote is a non-partisan campaign designed to inform students about the upcoming election and get them to engage in their democratic right, which is to vote! This is not about whom to vote for, but rather, how to vote and the ways in which to get involved in the democratic process.

MOTION [21903GA]

MSC: V. Schindler/E. Pullan

BIMT the General Assembly approve the maximum expenditure of \$2600 for the ULSU's Get out the Vote Campaign set to run between January and May 2019. All monies to come from Special Funding.

Carried

**8.5 MENTAL HEALTH WEEK** (Insert 8.5) – *Imogen*

The booth fair has been cancelled but there will be tables set up in our atrium to pass out things for Mental Health Week. The “Who Can Relate” boards will be full of different colours with comments from people.

The General Assembly discussed the suggestion to take the full cost of the mental health funding budget line instead of taking a portion from council events. The Mental Health budget line is \$10,000 and these funds are from our health insurance company. There is a specific budget line for GA initiatives if someone needs to access it.

The General Assembly unanimously approved a motion to take the full amount of the monies to come from the Mental Health Funding budget line and none of the monies from the Council Events budget line.

MOTION [21904GA]

MSC: I. Pohl/B. Beland

BIMT the General Assembly approve the maximum expenditure of \$4,042.50 to go towards Mental Health Week – November 2018. Monies to come from Mental Health Funding.

Carried

**8.6 FINANCIAL AUDIT** – *Daan*

We received our Audit today. Daan reviewed the information from the Auditor. We are in good shape financially. They recommend that we back-up our data and keep it in the safe or on a cloud, somewhere that it will be safe in case of a fire etc.

MOTION [21905GA]

MSC: D. Smit/B. Beland

BIMT the General Assembly ratify the ULSU's 2017-2018 financial audit completed by KPMG.

Carried

**8.7 PATRON SCANNER** – *Daan*

We presented this to the GA last time. We got a cheaper device and we approved the funds in EC. We would like to re-allocate the monies to come from CRF instead of the Zoo budget line.

This tool is a great way to help staff be better at their jobs. This is transparency to show you what we are doing. We will be going with the lower plan.

MOTION [21906GA]

MSC: D. Smit/J. Oluchi

BIMT the General Assembly re-allocate the funds in the amount of \$1,365 from MOTION 21909EC to come from the Capital Replacement budget line instead of the Zoo budget.

Carried – 1 apposed

**Notes from October 3, 2018 EC meeting**

*This is for the handheld scanner and it includes GST and shipping.*

*There are several options but Riley would prefer to have the hand held one so it can be moved around. We have a lot of big events coming up and it would be great to have now. There will also be a monthly fee. This includes the fee for the simple plan.*

**Previous Motion**

MOTION [21909EC]

MSC: J. Jones/D. Smit

BIMT the Executive Council approve the maximum expenditure of \$1,384.95 for a Patron Scanner for the Zoo. Monies to come from the Zoo.

Carried

*Shelby arrived*

**9 OTHER BUSINESS**

Riley - Thank you for re-allocating the budget line of the Patron scanner.

Jonathon Davidson – Quarter Heart put on a charity event and it was very successful. They raised a lot of funds for the children hospital in Calgary.

Jon Diaz - Would like important information to be sent by email please.

Daan - We started LRC (Legislative Review Committee) but only had 2 GA members in attendance.

Daan - EAC (Executive Accountability Committee) will be struck up soon. Bailey, Shelby, Jon Davidson, Kierien, Jacqueline would like to be on it.

Shelby - GA bonding – we will have some fun, clean the storage room and buy pizza afterwards. A proposal will be drawn up to get approval from Cheri and council.

**10 NEXT MEETING**

November 21<sup>st</sup> at 6pm

December 12<sup>th</sup> at 6pm

**11 ADJOURNMENT**

**11.1 ADJOURNMENT**

MOTION [21897GA]

MSC: E. Pullan/S. Quinn-Ost

BIMT the General Assembly adjourn the meeting of October 24, 2018.

Carried